

The following classes will be held at Patuxent River, Maryland

FY 01 CALENDAR (OCTOBER 2000 - SEPTEMBER 2001)

KIM EARNSHAW, COORDINATOR 757-1009

FOREIGN MILITARY SALES	COST	COURSE DATES AND COURSE CODES											
		OCT 00	NOV 00	DEC 00	JAN 01	FEB 01	MAR 01	APR 01	MAY 01	JUN 01	JUL 01	AUG 01	SEP 01
Case Closure	None	18 487723			17 487724			18 487725			18 487726		
Case Development	None		06-08 487727		30 Jan-01 Feb 487728			30 Apr-02 May 487729				06-08 487730	
Case Reconciliation & Case Closure	None											13-17 487731	
Case Financial	None			11-13 487736			12-14 487737			11-13 487738			10-12 487739
Contract Accounting	None	12 487930						12 487931					
Cross Cultural communications (on-site)	None						19-23 487763						
DISAM (on-site)	None	To be Determined											
DSAMS New Users Training I (NUT I)	None							03-04 492663	29-30 492665	04-05 487734			
								24-25 492664					
DSAMS New Users Training I I(NUT II)	None						27-28 492667	11-12 492668	08-09 492669				
DSAMS (Hands-on)	None			04-05 487732			07-08 487733			04-05 487734			05-06 487735
Financial Management	None			11-13 487736			12-14 487737			11-13 487738			10-12 487739
FMS Overview	None	02 487740		04 487741		05 487743		02 487743		04 487744		01 487745	
Information Warehouse	None	12 489483											
MISIL (Hands-on)	None	03 487747		06 487748		06 487749		03 487750		06 487751	31 487752		
Supply/Transportation (NAVAIR abridged version)	None					27 487759					09 487760		
Supply/Transportation (NAVICP)	None		14-15 487761						15-16 487762				

The following classes will be held at Wright-Patterson Air Force Base, Dayton, Ohio
FY 01 CALENDAR (OCTOBER 2000 - SEPTEMBER 2001)
KIM EARNSHAW, COORDINATOR 757-1009

FOREIGN MILITARY SALES	COST	COURSE DATES AND COURSE CODES											
		OCT 00	NOV 00	DEC 00	JAN 01	FEB 01	MAR 01	APR 01	MAY 01	JUN 01	JUL 01	AUG 01	SEP 01
SAM-A Advanced	None			05-08 488281									11-14 488282
SAM-C CONUS	None	16-27 488283	27 Nov-08 Dec 488284		22 Jan-02 Feb 488285		05-16 488287		07-18 488287	18-29 488288	09-20 488289		10-21 488290
SAM-CF Case Financial	None		27 Nov-01 Dec 488291			26 Feb-02 Mar 488292					23-27 488293		
SAM-CM Program/Case Management	None	30 Oct-03 Nov 488294				05-09 488295				04-08 488296			24-28 488297
SAM-CO CONUS Orientation	None				22-26 488298				14-18 488299				17-21 488300
SAM-CR Case Closure and Reconcilliation	None							23-27 488303				06-10 488304	
SAM-CS Log/Customer Support	None		13-17 488301			12-16 488302							
SAM-E Executive	None		13-17 488305				26-30 488306		21-25 488307			27-31 488308	
SAM-TO Training Officer	None	02-06 488309				26 Feb-02 Mar 488310			21-25 488311	25-29 488312			10-14 488313

The following classes will be held at Hurlburt Field, Florida

FY 01 CALENDAR (OCTOBER 2000 - SEPTEMBER 2001)

KIM EARNSHAW, COORDINATOR 757-1009

FOREIGN MILITARY SALES	COST	COURSE DATES AND COURSE CODES											
		OCT 00	NOV 00	DEC 00	JAN 01	FEB 01	MAR 01	APR 01	MAY 01	JUN 01	JUL 01	AUG 01	SEP 01
Africa Orientation	None	23-27 489008				05-09 489009			14-18 489010				
Asia-Pacific Orientation	None	16-20 489011		04-08 489012							16-20 489013		
Cross Cultural Communications (CCC)	None	30 Oct-03 Nov 489015						09-13 489016		18-22 489017			10-14 489018
Latin America Orientation	None					26 Feb-02 Mar 489019		30 Apr-04 May 489020		25-29 489021			
Middle East Orientation	None	30 Oct-03 Nov 489022		11-15 489023		12-16 489024						20-24 489025	24-28 489026
Russia, Central Europe & Central Asia Orientation	None					05-09 489027			07-11 489028				17-21 489029

COURSE TITLE:	CASE CLOSURE	
VENDOR:	NAVAIR (AIR-1.4)	
COURSE CODE: 487723 487724 487725 487726	DATES: 18 October 00 17 January 01 18 April 01 18 July 01	NOMINATION DEADLINE: 18 September 00 17 December 00 16 March 01 18 June 01
LENGTH:	1/2 Day	
TIME:	1200 - 1600	
PREREQUISITE:	None	
DESCRIPTION:	The Case Closure course provides an introduction to the three types of closure processes, some tools to assist in reconciling FMS case, and various FMS financial systems available to assist in closing an FMS case.	
OBJECTIVE:	Discuss Discuss types of closure and closure process Illustrate Illustrate closure process through closure of a sample case Identify Identify reports in MISIL/MIST/DIFS/CERPS required for reconciliation and how to request them Provide Provide sample correspondence and points of contact.	
AUDIENCE:	FMS Analyst	
MATERIALS NEEDED:	Participants can bring a 3 ring binder (optional) to insert handouts.	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit to the activity training contact. The training contact forwards the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS). Government contractors supporting Foreign Military Sales may register by faxing a completed Contractor Initial Training Request to (301)342-4523.	
COST:	None	

COURSE TITLE:	CASE DEVELOPMENT	
VENDOR:	NAVAIR (AIR-1.4)	
LOCATION:	Patuxent River	
COURSE CODE:	COURSE DATES:	NOMINATION DEADLINE:
487727	06-08 November 00	10 October 00
487728	30 January-01 February 01	29 December 00
487729	30 April-02 May 01	30 March 01
487730	06-08 August 01	06 July 01
LENGTH:	4 Days	
TIME:	0800-1530	
PREREQUISITE:	None	
DESCRIPTION:	This course teaches the students how to build a pricing package in the Defense Security Assistance Management System (DSAMS). Other topics include: Releasability, excess defense articles and general FMS information relative to FMS case development.	
OBJECTIVE:	At the completion of this course, students will understand and apply: ✓ General FMS policies and procedures. ✓ Accurate, complete and timely case packages in response to official requests.	
AUDIENCE:	FMS Analysts	
MATERIALS NEEDED:	Participants should bring a calculator.	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit to the Training Coordinator/Customer Service Team. Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly the FMS Course Coordinator to (301)342-4523.	
COST:	None	

COURSE TITLE:	CASE FINANCIAL MANAGEMENT	
VENDOR:	NAVAIR (AIR-1.4)	
LOCATION:	Jorge Scientific Corporation 44425 Pecan Court California, MD	
COURSE CODES:	COURSE DATES:	NOMINATION DEADLINE:
487736	11-13 December 00	09 November 00
487737	12-14 March 01	09 February 01
487738	11-13 June 01	11 May 01
487739	10-12 September 01	10 August 01
LENGTH:	3 Days	
TIME:	0800-1530	
PREREQUISITE:	Case Development	
DESCRIPTION:	This course focuses on FMS Financial processes: implementation, execution, MISIL, CRRs/FMRs WPS, funding documents and case closure.	
OBJECTIVE:	<p>✍️ Develop a comprehensive understanding of the current policies, procedures and available management systems necessary for executing assigned FMS programs.</p> <p>✍️ Understand how to resolve problem areas associated with implemented FMS cases.</p>	
AUDIENCE:	FMS Analyst	
MATERIALS NEEDED:	Participants should bring a calculator to class.	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit to the Training Coordinator/Customer Service Team. Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly the FMS Course Coordinator to (301)342-4523.	
COST:	None	

COURSE TITLE:	CASE RECONCILIATION AND CASE CLOSURE	
VENDOR:	NAVAIR (AIR-1.4) and DISAM	
LOCATION:	Patuxent River, Maryland	
COURSE CODES:	COURSE DATES:	NOMINATION DEADLINE:
487731	13-17 August 01	13 July 01
LENGTH:	5 Days	
TIME:	0800-1530	
PREREQUISITE:	SAM-CONUS <i>or</i> a combination of DISAM (on-site, CC# 477883) and security assistance work experience.	
DESCRIPTION:	The course provides a comprehensive understanding and application of the policies, methods, systems, and actions necessary for effective and continuous case/line reconciliation from implementation through final closure.	
OBJECTIVE:	<p>At the completion of this course, students will understand and apply:</p> <ul style="list-style-type: none"> ✓ ✓ Statutory requirements, DoD directives and manuals. ✓ ✓ FMS processes, including financial processes of pricing, funds management and billing. ✓ ✓ DFAS case reconciliation and closure processes. ✓ ✓ Applicable tools. ✓ ✓ Understand the Navy processes, data systems, and other tools for case reconciliation and closure. 	
AUDIENCE:	Personnel assigned to positions in security assistance management, such as Case Managers, Case Financial Managers, Comptrollers, Budgeting, Accounting and finance Specialist, Price and Cost Analysts.	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit to the Training Coordinator/Customer Service Team. Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly the FMS Course Coordinator to (301)342-4523.	
COST:	None	

COURSE TITLE:	CONTRACT ACCOUNTING	
VENDOR:	NAVAIR (AIR-1.4)	
LOCATION:	Patuxent River, Maryland	
COURSE CODE:	COURSE DATES:	NOMINATION DEADLINE:
487930 487931	12 October 00 12 April 01	12 September 00 12 March 01
LENGTH:	1/2 Day	
TIME:	0800-1200	
PREREQUISITE:	User ID and password to MISIL is required.	
DESCRIPTION:	This seminar acquaints the FMS financial analyst with the operations of contract accounting in the Management Information System for International Logistics (MISIL).	
OBJECTIVE:	At the completion of this course, participants should have a basic understanding of MISIL. To be aware of the differences between Pre-Contract Accounting and Contract Accounting.	
AUDIENCE:	FMS Analysts	
MATERIALS NEEDED:	Participants can bring a 3 ring binder (optional) to insert handouts.	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit to the Training Coordinator/Customer Service Team. Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly the FMS Course Coordinator to (301)342-4523.	
COST:	None	

COURSE TITLE:	CROSS CULTURAL COMMUNICATIONS (CCC) ON-SITE	
VENDOR:	United States Air Force Special Operations School	
LOCATION:	Patuxent River, Maryland	
COURSE CODE:	DATE:	NOMINATION DEADLINE:
487763	19-23 March 01	09 February 01
LENGTH:	5 Days	
TIME:	0800-1530	
PREREQUISITE:	None	
DESCRIPTION:	This course provides the student with an excellent understanding of the Middle East, Latin American, Asian and Sub Sahara African cultures. A lecture on terrorism and threat awareness is also provided.	
OBJECTIVE:	<p>At the completion of this course, students will:</p> <ul style="list-style-type: none"> ✍ Understand and appreciate how their native country's culture has shaped their own values and communication patterns. ✍ Transfer their knowledge to a new appreciation for the culture, values and communication patterns of other countries. ✍ Understand and apply communication techniques of other countries: Europe, Asia-Pacific, Middle East, and Latin America. 	
AUDIENCE:	FMS personnel	
MATERIALS NEEDED:	None	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit to the Training Coordinator/Customer Service Team. Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly the FMS Course Coordinator to (301)342-4523.	
COST:	None	

COURSE TITLE:	DISAM ON-SITE
VENDOR:	DISAM
LOCATION:	Employee Development Center Building #2189
COURSE DATE:	To be Determined
LENGTH:	5 Days
TIME:	0800-1530
PREREQUISITE:	None
DESCRIPTION:	This course is an abbreviated version of the DISAM CONUS at Wright-Patterson AFB. It provides an overview of SA for personnel with less than full time SA involvement.
OBJECTIVE:	The course provides a comprehensive overview of security assistance programs and their legislative requirements; a familiarity with the FMS process; contractual and acquisition aspects, financial management, and logistics systems policies and procedures which apply to Foreign Military Sales.
AUDIENCE:	FMS personnel
MATERIALS NEEDED:	None
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit to the Training Coordinator/Customer Service Team. Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly the FMS Course Coordinator to (301)342-4523.
COST:	None

COURSE TITLE:	DSAMS REFRESHER (HANDS-ON)	
VENDOR:	NAVAIR (AIR-1.4)	
LOCATION:	Patuxent River, Maryland	
COURSE CODE: 487732 487733 487734 487735	DATES: 04-05 December 00 07-08 March 01 04-05 June 01 05-06 September 01	NOMINATION DEADLINE: 03 November 00 09 February 01 04 May 01 03 August 01
LENGTH:	2 Days	
TIME:	0800-1530	
PREREQUISITE:	None	
DESCRIPTION:	This class is for DSAMS users who need to be reacquainted to building a pricing package in the Defense Security Assistance Management System (DSAMS).	
AUDIENCE:	FMS Analyst	
MATERIALS NEEDED:	Participants can bring a 3 ring binder (optional) to insert handouts.	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit to the activity training contact. The training contact forwards the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS). Government contractors supporting Foreign Military Sales may register by faxing a completed Contractor Initial Training Request to (301)342-4523.	
COST:	None	

COURSE TITLE:	FMS OVERVIEW	
VENDOR:	NAVAIR (AIR-1.4)	
LOCATION:	Patuxent River, Maryland	
COURSE CODE: 487740 487741 487742 487743 487744 487745	DATES: 02 October 00 04 December 00 05 February 01 02 April 01 04 June 01 01 August 01	NOMINATION DEADLINE: 15 September 00 03 November 0 05 January 01 02 March 01 04 May 01 06 July 01
LENGTH:	1 Day	
TIME:	0800-1530	
PREREQUISITE:	None	
DESCRIPTION:	FMS 101. This course provides part-time FMS employees with an elementary understanding of the Security Assistance process and introduces them to the basic FMS financial systems.	
AUDIENCE:	FMS Analyst	
MATERIALS NEEDED:	Participants can bring a 3 ring binder (optional) to insert handouts.	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit to the activity training contact. The training contact forwards the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS). Government contractors supporting Foreign Military Sales may register by faxing a completed Contractor Initial Training Request to (301)342-4523.	
COST:	None	

COURSE TITLE:	INFORMATION WAREHOUSE	
VENDOR:	NAVAIR (AIR-1.4)	
LOCATION:	Patuxent River, Maryland	
COURSE CODE: 489483 489484 487746	DATES: 12 October 2000 12 April 2001 30 July 2001	NOMINATION DEADLINE: 15 September 2000 09 March 2001 29 June 2001
LENGTH:	1/2 Day	
TIME:	1200 - 1600	
PREREQUISITE:	None	
DESCRIPTION:	This seminar will teach Management Information System for International Logistics (MISIL) users how to query data from the system in a user-friendly, Windows-based environment. Users will be taught how to import data into spreadsheets and databases on their PCs.	
AUDIENCE:	FMS Analyst	
MATERIALS NEEDED:	Participants can bring a 3 ring binder (optional) to insert handouts.	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit to the activity training contact. The training contact forwards the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS). Government contractors supporting Foreign Military Sales may register by faxing a completed Contractor Initial Training Request to (301)342-4523.	
COST:	None	

COURSE TITLE:	MISIL	
VENDOR:	NAVAIR (AIR-1.4)	
LOCATION:	Patuxent River, Maryland	
COURSE CODE:	COURSE DATES:	NOMINATION DEADLINE:
487747	03 October 00	08 September 00
487748	06 December 00	09 November 00
487749	06 February 01	05 January 01
487750	03 April 01	02 March 01
487751	06 June 01	04 May 01
487752	31 July 01	29 June 01
LENGTH:	1/2 Day	
TIME:	0800-1200	
PREREQUISITE:	User ID and password to MISIL is required.	
DESCRIPTION:	This course provides an introduction to MISIL with the emphasis on Pre-Contract Accounting. The significant queries and reports used in the daily management of a FMS case are presented.	
OBJECTIVE:	At the completion of this course, participants should have a basic understanding of MISIL. To be aware of the differences between Pre-Contract Accounting and Contract Accounting.	
AUDIENCE:	FMS Analysts	
MATERIALS NEEDED:	Participants can bring a 3 ring binder (optional) to insert handouts.	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit to the Training Coordinator/Customer Service Team. Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly the FMS Course Coordinator to (301)342-4523.	
COST:	None	

COURSE TITLE:	SUPPLY/TRANSPORTATION SEMINAR (ABRIDGED VERSION)	
VENDOR:	NAVAIR 1.4	
LOCATION:	Employee Development Center, Building #2189	
COURSE CODE:	COURSE DATE:	NOMINATION DEADLINE:
487759 487760	27 February 01 09 July 01	26 January 01 08 June 01
LENGTH:	1 Day	
TIME:	0800-1530	
PREREQUISITE:	None	
DESCRIPTION:	This class will familiarize the FMS employee with the basic FMS transportation process and how it relates specifically to NAVAIR. Supply Discrepancy Reports (SDRs) and how to resolve them will also be discussed.	
OBJECTIVE:	<p>✍ This course will focus on specific aspects of logistics such as: regulations, communication, requisition processing, requirements determination, details of MIL standards, MILSTRIP with an emphasis on shipping, special security assistance consideration and transportation considerations throughout the FMS case and requisition life cycle.</p> <p>✍ This course will also include the Transportation billing process and what happens when it is not done correctly.</p> <p>✍ The responsibilities and relationships between NAVICP CODE OF, the weapon system program manager, the Contract Administrative Office, the MILDEP/DLA item managers, the freight forwarder, U.S. Customer.</p> <p>✍ The course will also focus on reducing misdirected shipments, reducing transportation charges error, supply discrepancy reports (SDRs) and improving case reconciliation.</p>	
AUDIENCE:	FMS Analyst	
MATERIALS NEEDED:	None	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit to the Training Coordinator/Customer Service Team. Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly the FMS Course Coordinator to (301)342-4523.	

COURSE TITLE:	SUPPLY/TRANSPORTATION SEMINAR (NAVICP)	
VENDOR:	NAVICP	
LOCATION:	Employee Development Center, Building #2189	
COURSE CODE:	COURSE DATE:	NOMINATION DEADLINE:
487761	14-15 November 00	13 October 00
487762	15-16 May 01	13 April 01
LENGTH:	2 Days	
TIME:	0800-1530	
PREREQUISITE:	None	
DESCRIPTION:	The Transportation Seminar provides information on the methods of transportation, pricing and recurring problems. This class is an excellent starting point for understanding the numerous intricacies associated with the movement of FMS material.	
OBJECTIVE:	<p>✍ ✍ This course will focus on specific aspects of logistics such as: regulations, communication, requisition processing, requirements determination, details of MIL standards, MILSTRIP with an emphasis on shipping, special security assistance consideration and transportation considerations throughout the FMS case and requisition life cycle.</p> <p>✍ ✍ This course will also include the Transportation billing process and what happens when it is not done correctly.</p> <p>✍ ✍ The responsibilities and relationships between NAVICP CODE OF, the weapon system program manager, the Contract Administrative Office, the MILDEP/DLA item managers, the freight forwarder, U.S. Customer.</p> <p>✍ ✍ The course will also focus on reducing misdirected shipments, reducing transportation charges error, supply discrepancy reports (SDRs) and improving case reconciliation.</p>	
AUDIENCE:	FMS Analyst	
MATERIALS NEEDED:	None	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit to the Training Coordinator/Customer Service Team. Government contractors supporting Foreign Military Sales may register by faxing the completed Contractor Initial Training Request Form directly the FMS Course Coordinator to (301)342-4523.	
COST:	None	

COURSE TITLE:	SAM-A (ADVANCED)	
VENDOR:	DISAM	
LOCATION:	Wright Patterson Air Force Base Dayton, OH	
COURSE CODE:	COURSE DATES:	NOMINATION DEADLINE:
488281	05-08 December 00	05 October 00
488282	11-14 September 01	09 July 01
LENGTH:	4 Days	
TIME:	0800-1645	
PREREQUISITE:	Must have taken one of the following: SAM-C, SAM-O, SAM-CO, SAM-OS, or SAM-E. Any student that wants to attend SAM-A must have taken SAM-CF and/or SAM-CM course at least two years prior.	
DESCRIPTION:	This course will demonstrate how policy changes affect the separate functional management areas. Updates in legislation affecting the overall international sales process, international cooperation programs and relevant regional issues will be covered to convey and emphasize changes as well as future concerns.	
OBJECTIVE:	<p>✍✍ To provide updated security assistance information.</p> <p>✍✍ To furnish students with an understanding of the latest security assistance policies as well as practical examples of how those policies are being applied within the management community.</p>	
AUDIENCE:	FMS personnel	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NSW-NAWCAD 12410/28 and submit to their Training Coordinator/Customer Service Team. <i>In addition, a Student Eligibility Questionnaire is required and must be faxed directly to the FMS Course Coordinator (301)342-4523.</i> Government Contractors can not attend this course.	
COST:	The Air Force will fund tuition, travel and per diem expenses.	

COURSE TITLE:	SAM-C (CONUS)	
VENDOR:	DISAM	
LOCATION:	Wright Patterson Air Force Base Dayton, OH	
COURSE CODE:	COURSE DATES:	NOMINATION DEADLINE:
488283	16-27 October 00	14 August 00
488284	27 November-08 December 00	22 September 00
488285	22 January-02 February 01	17 November 00
488286	05-16 March 01	05 January 01
488287	07-18 may 01	02 March 01
488288	18-29 June 01	18 June 01
488289	09-20 July 01	04 May 01
488290	10-21 September 01	06 July 01
LENGTH:	10 Days	
TIME:	0800 - 1700	
PREREQUISITE:	None	
DESCRIPTION:	This course provides a thorough coverage of the interactions and interrelationships of security assistance management. Other topics covered are foreign policy, national security associated with US security assistance program, Congressional review requirements, and DoD and State program review.	
OBJECTIVE:	To furnish students with a comprehensive understanding of the entire security assistance management process, thereby enabling them to understand how their particular duty functions interact with and relate to all other functions of security assistance management.	
AUDIENCE:	Military personnel E-7 to O-5 or DoD civilians GS-5 to GS-14.	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit the Training Coordinator/Customer Service Team. <i>In addition, a Student Eligibility Questionnaire is required and must be faxed directly to the FMS Course Coordinator ((301)342-4523).</i> Government Contractors may register through the DISAM webpage: http://disam.osd.mil	
COST:	The Air Force will fund tuition, travel and per diem expenses.	

COURSE TITLE:	SAM-CF (FINANCIAL MANAGEMENT)	
VENDOR:	DISAM	
LOCATION:	Wright Patterson Air Force Base Dayton, OH	
COURSE CODES: 488291 488292 488293	COURSE DATES: 27 November-01 December 00 26 February-02 March 01 23-27 July 01	NOMINATION DEADLINE: 22 September 00 22 December 00 25 May 01
LENGTH:	5 Days	
TIME:	0800 - 1700	
PREREQUISITE:	Security Assistance Management Course - CONUS (SAM-C)	
DESCRIPTION:	This course includes a variety of topics, including the Arms Export Control Act and other statutory requirements; DoD implementing directives and manuals; FMS pricing of materiel and services; flow and accounting of funds; the FMS trust fund; obligation and expenditure authority; payment schedules; performance reporting and reimbursement, including reports, the Defense Integrated Financial System (DIFS), case reconciliation, and closure. The course is interspersed with studies of the organizations and functions concerned; including the Military Departments Defense Finance, Accounting Service-Denver Center, their interrelationship and involvement.	
OBJECTIVE:	To provide personnel a comprehensive understanding and application of the policies, methods, systems, and actions necessary for the effective financial management of FMS cases.	
AUDIENCE:	FMS personnel who are directly involved in financial management	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit the Training Coordinator/Customer Service Team. <i>In addition, a Student Eligibility Questionnaire is required and must be faxed directly to the FMS Course Coordinator ((301)342-4523).</i> Government Contractors may register through the DISAM webpage: http://disam.osd.mil	
COST:	The Air Force will fund tuition, travel and per diem expenses.	

COURSE TITLE:	SAM-CM (PROGRAM/CASE MANAGEMENT)	
VENDOR:	DISAM	
LOCATION:	Wright Patterson Air Force Base Dayton, OH	
COURSE CODE: 488294 488295 488296 488297	COURSE DATES: 30 October-03 November 00 05-09 February 01 04-08 June 01 24-28 September 01	NOMINATION DEADLINE: 25 August 00 01 December 00 30 March 01 20 July 01
LENGTH:	5 Days	
TIME:	0800 - 1545	
PREREQUISITE:	Security Assistance Management Course CONUS (SAM-C) or Security Assistance Management On-Site (SAM-OS) in combination with one year security assistance experience is required. Must have completed this prerequisite at least 6 months prior to scheduled start of SAM-CM.	
DESCRIPTION:	This course encompasses a variety of topics, including pertinent applications of Arms Export Control Act and other statutory requirements; DoD and service implementing directives and instructions, such as the <i>Security Assistance Management Manual (SAMM)</i> (Dod 5105.38-M), AR 12-1 and 12-8, NAVSUP 541, and AFMAN 16-101; FMS policy, program requirements, and management actions; and available automated information systems.	
OBJECTIVE:	To provide understanding and application of the policies, procedures, methods, systems, and sequential actions necessary for the effective management of FMS programs and cases.	
AUDIENCE:	Personnel directly involved in or concerned with the approval negotiation, coordination and management of the FMS programs and cases involving major end items or follow-on support.	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit the Training Coordinator/Customer Service Team. <i>In addition, a Student Eligibility Questionnaire is required and must be faxed directly to the FMS Course Coordinator ((301)342-4523).</i> Government Contractors may register through the DISAM webpage: http://disam.osd.mil	
COST:	The Air Force will fund tuition, travel and per diem expenses.	

COURSE TITLE:	SAM-CO (CONUS OVERVIEW)	
VENDOR:	DISAM	
LOCATION:	Wright Patterson Air Force Base Dayton, OH	
COURSE CODE: 488298 488299 488300	COURSE DATES: 22-26 January 01 14-18 May 01 17-21 September 01	NOMINATION DEADLINE: 17 November 00 09 March 01 13 July 01
LENGTH:	5 Days	
TIME:	0800 – 1600	
PREREQUISITE:	None	
DESCRIPTION:	The course structure affords the opportunity to examine the most current changes in policies and procedures governing security assistance administration. The course examines recent amendments to security assistance legislation, regulations, and procedural documents, and it provides a examination of current inter-departmental organizational relationships and their impact on security assistance management.	
OBJECTIVE:	<p>✍✍ To provide an overview of the entire security assistance management process.</p> <p>✍✍ To provide a familiarity with the materials and subject matter presented to middle-level managers working for senior executives</p> <p>✍✍ Introduction to DISAM programs, facilities, and faculty as a resource for the mid-level security assistance manager.</p>	
AUDIENCE:	Mid-level security supervisor/manager, Grades O-5/GS-14 and below, or personnel who work on the periphery of security assistance; who do not need the in-depth coverage of SAM-Conus course.	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit the Training Coordinator/Customer Service Team. <i>In addition, a Student Eligibility Questionnaire is required and must be faxed directly to the FMS Course Coordinator ((301)342-4523).</i> Government Contractors may register through the DISAM webpage: http://disam.osd.mil	
COST:	The Air Force will fund tuition, travel and per diem expenses.	

COURSE TITLE:	SAM-CR	
VENDOR:	DISAM	
LOCATION:	Wright Patterson Air Force Base Dayton, OH	
COURSE CODE: 488303 488304	COURSE DATES: 23-27 April 01 06-10 August 01	NOMINATION DEADLINE: 23 February 01 01 June 01
LENGTH:	5 Days	
TIME:	0800 – 1545	
PREREQUISITE:	Prior completion of the DISAM Security Assistance Management CONUS Course (SAM C) is required; however, this prerequisite may be met by extensive security assistance financial management experience, or a combination of the DISAM On-Site (SAM-OS) and one year's security assistance experience. Completion of the DISAM Financial Management Course (SAM-CF) is desirable, but not absolutely necessary.	
DESCRIPTION:	This course encompasses a broad variety of topics including statutory requirements, DoD directives and manuals, MILDEP directives and manuals; an overview of FMS processes, including financial processes of pricing, funds management, and billing; as well as overview of the DFAS case reconciliation and closure processes. MILDEP unique workshops make up the majority of course hours and are designed to provide hands on training in the tools available to MILDEP and DoD agency case and financial managers.	
OBJECTIVE:	The Case Reconciliation and Closure course is designed to provide personnel who are directly involved or concerned with FMS case and financial management a comprehensive understanding and application of the policies, methods, systems, and actions necessary for effective and continuous case/line reconciliation from case/line implementation through final closure.	
AUDIENCE/ ELIGIBILITY CRITERIA:	U.S. personnel assigned to positions in security assistance management, such as Case Managers, Case Financial Managers, Comptrollers, Budgeting, Accounting and Finance Specialists, Price and Cost Analysts from such agencies as DoD and DFAS Comptroller-Finance and Accounting Offices (DAOs, OPLOCs, etc.), and all FMS Case implementing Agencies.	
MATERIAL NEEDED:	None	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit the Training Coordinator/Customer Service Team. <i>In addition, a Student</i>	

COURSE TITLE:	SAM-CS (LOG/CUST SUPPORT)	
VENDOR:	DISAM	
LOCATION:	Wright Patterson Air Force Base Dayton, OH	
COURSE CODE:	COURSE DATES:	NOMINATION DEADLINE:
488301	13-17 November 00	08 September 00
488302	12-16 February 01	08 December 00
LENGTH:	5 Days	
TIME:	0800 – 1530 Monday – Thursday / 0800 – 1230 Friday	
PREREQUISITE:	None	
DESCRIPTION:	<p>The course focuses on specific aspects of logistics such as the integration of the elements of the Total Package Approach, requisition processing, requirements determination, details of MIL standards, with an emphasis on shipping and transportation considerations throughout the FMS case and requisition life cycle. The course focuses on reducing frustrated and misdirected shipments, reducing supply discrepancy reports, and improving case reconciliation.</p>	
OBJECTIVE:	<p>✍ To provide a comprehensive understanding and application of the policies, procedures, systems and actions necessary to move FMS materiel from its initial requisition to its shipment to the customer's final destination.</p> <p>✍ To understand the functions of key organizations involved in materiel distribution, to include the ILCOs, DLA, contractors and freight forwarders.</p> <p>✍ Students will understand how to identify the proper procedures for processing requisitions, and the handling and movement of Security Assistance program materiel, with an objective of reducing or preventing deficiencies in the FMS materiel distribution process.</p>	
AUDIENCE:	FMS logistics	
NOMINATIONS:	<p>Interested personnel should complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit the Training Coordinator/Customer Service Team. <i>In addition, a Student Eligibility Questionnaire is required and must be faxed directly to the FMS Course Coordinator ((301)342-4523).</i> Government Contractors may register through the DISAM webpage: http://disam.osd.mil</p>	
COST:	The Air Force will fund tuition, travel and per diem expenses.	

COURSE TITLE:	SAM-E (EXECUTIVE)	
VENDOR:	DISAM	
LOCATION:	Wright Patterson Air Force Base Dayton, OH	
COURSE CODE:	COURSE DATES:	NOMINATION DEADLINE:
488305	13-17 November 00	08 September 00
488306	26-30 March 01	26 January 01
488307	21-25 May 01	16 March 01
488308	27-31 August 01	22 June 01
LENGTH:	5 Days	
TIME:	0800 - 1630	
PREREQUISITE:	None	
DESCRIPTION:	This course provides an overview of the entire security assistance management process and addresses the many facets of security assistance policy, planning, and programming. Also covered are security assistance topics as they relate to legislation, policy, financial management, transportation, logistics, and training management.	
OBJECTIVE:	<p>✍ ✍ Increase understanding of policies and procedures for the transfer of defense articles and services.</p> <p>✍ ✍ To provide an appreciation of the international environment in which they must function.</p>	
AUDIENCE:	USG personnel Grades O-6/GS-15 and above, programmed for or assigned to security assistance activities, or in related positions in international logistics, financial management, and training activities.	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NSW-NAWCAD 12410/28 and submit the the Training Coordinator/Customer Service Team. <i>In addition, a Student Eligibility Questionnaire is required and must be faxed directly to the FMS Course Coordinator (301)342-4523.</i> Government Contractors can not attend this course.	
COST:	The Air Force will fund tuition, travel and per diem expenses.	

COURSE TITLE:	SAM-TO (TRAINING OFFICIER)	
VENDOR:	DISAM	
LOCATION:	Wright Patterson Air Force Base Dayton, OH	
COURSE CODE:	COURSE DATES:	NOMINATION DEADLINE:
488309	02-06 October 00	04 August 00
488310	26 February-02 March 01	22 December 00
488311	21-25 May 01	16 March 01
488312	25-29 June 01	20 April 01
488313	10-14 September 01	06 July 01
LENGTH:	5 Days	
TIME:	0800 - 1700 Monday – Thursday / 0800 - 1200 Friday	
PREREQUISITE:	None	
DESCRIPTION:	This course provides a comprehensive overview of security assistance management and the interrelationships of the IMSO and the international student. The curriculum explores security assistance legislation, foreign policy, human rights considerations, organizations and functions, planning and programming, and the basic security assistance process.	
OBJECTIVE:	<p>✍✍ To provide international military student office (IMSO) personnel with the tools to conduct the Department of Defense Informational Program (DoDIP) and to administer IMSs attending courses of instruction at U.S. installations.</p> <p>✍✍ To provided an in-depth examination of internationally recognized human rights with the overall objective of providing a like experience to al IMS receiving training in the U.S.</p>	
AUDIENCE:	Military and civilians personnel who occupy positions in international military student offices (IMSOs) at an installation, who are involved in international student administration, and who conduct the DoDIP.	
NOMINATIONS:	Interested personnel should complete the Initial Training Request Form, NSW-NAWCAD 12410/28 and submit the the Training Coordinator/Customer Service Team. <i>In addition, a Student Eligibility Questionnaire is required and must be faxed directly to the FMS Course Coordinator (301)342-4523).</i> Government Contractors can not attend this course.	
COST:	The Air Force will fund tuition, travel and per diem expenses.	

COURSE TITLE:	AFRICA ORIENTATION	
VENDOR:	United States Air Force Special Operations School (USAFSOS)	
LOCATION:	Hurlburt Field, Florida	
COURSE CODE:	DATES:	NOMINATION DEADLINE:
489008	23-27 October 00	13 October 00
489009	05-09 February 01	01 December 00
489010	14-18 May 01	09 March 01
LENGTH:	5 Days	
	<i>Course information to include reporting location, uniform/clothing requirements, lodging, etc. can be found at:</i> http://www.hurlburt.af.mil/usafsos	
PREREQUISITE:	Secret Security Clearance is required.	
DESCRIPTION:	Provides a broad overview of the Sub-Saharan Africa region with an emphasis on cultural, historical, economic, and political issues. It also covers health, humanitarian, economic, security, and US policy issues.	
OBJECTIVE:	<p>At the completion of this course, the student will understand and describe:</p> <ul style="list-style-type: none"> ✍ The impact of African cultural and political principles on US policy and interests. ✍ The historical, cultural and politico-military background of the four major regions of Sub-Saharan Africa. ✍ Regional-specific issues focusing on conflict-resolution, Special Operations forces and US policy and interests. 	
AUDIENCE:	Military or civilian US Government Personnel currently assigned or planning to be assigned to Sub-Saharan Africa or, those with job responsibilities and duties pertaining to the African region.	
NOMINATIONS:	Nomination must be submitted through the use of the Initial Training Request Form, NWD-NAWCAD 12410/28. The completed form, with appropriate signatures, is given to the activity Training Coordinator/Customer Service Team. The Training Coordinator/CST forwards the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS).	
COST:	USAFSOS funds tuition only. Travel and per diem expenses must be funded by the individual's work unit.	

COURSE TITLE:	ASIA-PACIFIC ORIENTATION	
VENDOR:	United States Air Force Special Operations School (USAFSOS)	
LOCATION:	Hurlburt Field, Florida	
COURSE CODE:	DATES:	NOMINATION DEADLINE:
489011	16-20 October 00	08 September 00
489012	04-08 December 00	06 October 00
489013	16-20 July 01	11 May 01
LENGTH:	5 Days	
	<i>Course information to include reporting location, uniform/clothing requirements, lodging, etc. can be found at:</i> http://www.hurlburt.af.mil/usafsos	
PREREQUISITE:	Secret Security Clearance is required.	
DESCRIPTION:	Provides a broad overview of the Asian-Pacific area, focusing on the regional/country studies, cultural considerations, security-military and political-economic issues, and personal security.	
OBJECTIVE:	<p>At the completion of this course, the student will understand and be able to describe:</p> <ul style="list-style-type: none"> ✍ ✍ The impact of Asian-Pacific cultural and political principles on US policy and interests. ✍ ✍ The historical, cultural and politico-military background of the three major regions of Asia-Pacific. ✍ ✍ Regional-specific issues focusing on conflict-resolution, Special Operations Forces and US policy and interests. 	
AUDIENCE:	Military or civilian US Government Personnel currently assigned or planning to be assigned to Asia-Pacific region or, those with job responsibilities and duties pertaining to the Asia-Pacific region.	
NOMINATIONS:	Nomination must be submitted through the use of the Initial Training Request Form, NWD-NAWCAD 12410/28. The completed form, with appropriate signatures, is given to the activity Training Coordinator/Customer Service Team. The Training Coordinator/CST forwards the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS).	
COST:	USAFSOS funds tuition only. Travel and per diem expenses must be funded by the individual's work unit.	

COURSE TITLE:	CROSS CULTURAL COMMUNICATIONS (CCC)	
VENDOR:	United States Air Force Special Operations School (USAFSOS)	
LOCATION:	Hurlburt Field, Florida	
COURSE CODE:	DATES:	NOMINATION DEADLINE:
489015	30 October-03 November 00	01 September 00
489016	09-13 April 01	09 February 01
489017	18-22 June 01	13 April 01
489018	10-14 September 01	06 July 01
LENGTH:	5 Days	
	<i>Course information to include reporting location, uniform/clothing requirements, lodging, etc. can be found at:</i> http://www.hurlburt.af.mil/usafsos On-Site course information will be provided to the student two weeks prior to the course date.	
PREREQUISITE:	None	
DESCRIPTION:	This course is designed to improve the communication and problem-solving skills when interacting with personnel from other countries. The course is divided into two areas: 1) a conceptual analysis of values and culture with strategies basic to effective cross cultural communications, and 2) a regional focus covering historical culture development and specific regional norms.	
OBJECTIVE:	Students should comprehend and value key strategies enhancing effective cross cultural communications with personnel from Southwest Asia, Latin America, Asia-Pacific, Africa, Russia, Central Asia, Eastern Europe, Western Europe, and the Balkans.	
AUDIENCE:	Military or civilian US Government Personnel who works with, negotiates with, or interacts with foreign nationals, in either a stateside or overseas location.	
NOMINATIONS:	Nomination must be submitted through the use of the Initial Training Request Form, NWD-NAWCAD 12410/28. The completed form, with appropriate signatures, is given to the activity Training Coordinator/Customer Service Team. The Training Coordinator/CST forwards the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS).	
COST:	USAFSOS funds tuition only. Travel and per diem expenses must be funded by the individual's work unit.	

COURSE TITLE:	LATIN AMERICA ORIENTATION	
VENDOR:	United States Air Force Special Operations School (USAFSOS)	
LOCATION:	Hurlburt Field, Florida	
COURSE CODE:	DATES:	NOMINATION DEADLINE:
489019	26 February-02 March 01	22 December 00
489020	30 April-04 May 01	23 February 01
489021	25-29 June 01	20 April 01
LENGTH:	5 Days	
	<i>Course information to include reporting location, uniform/clothing requirements, lodging, etc. can be found at:</i> http://www.hurlburt.af.mil/usafsos	
PREREQUISITE:	Secret Security Clearance is required.	
DESCRIPTION:	Provides an introduction to the historical, cultural, religious and political dynamics of the Latin American region. Examines such critical issues as US Drug policy in Latin American and Latin American Military Culture.	
OBJECTIVE:	<p>At the completion of this course, the student will understand and be able to describe:</p> <ul style="list-style-type: none"> ✍ ✍ The impact of Latin American cultural and political principles on US policy and interests. ✍ ✍ The historical, cultural and politico-military background of Latin America. ✍ ✍ Regional issues such as US Drug Policy and Latin American Military Culture. 	
AUDIENCE:	Military or civilian US Government Personnel currently assigned or planning to be assigned to Latin American region or, those with job responsibilities and duties pertaining to the Latin American region.	
NOMINATIONS:	Nomination must be submitted through the use of the Initial Training Request Form, NWD-NAWCAD 12410/28. The completed form, with appropriate signatures, is given to the activity Training Coordinator/Customer Service Team. The Training Coordinator/CST forwards the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS).	
COST:	USAFSOS funds tuition only. Travel and per diem expenses must be funded by the individual's work unit.	

COURSE TITLE:	MIDDLE EAST ORIENTATION	
VENDOR:	United States Air Force Special Operations School (USAFSOS)	
LOCATION:	Hurlburt Field, Florida	
COURSE CODE:	DATES:	NOMINATION DEADLINE:
489022	30 October-03 November 00	01 September 00
489023	11-15 December 00	13 October 00
489024	12-16 February 01	08 December 00
489025	20-24 August 01	15 June 01
489026	24-28 September 01	20 July 01
LENGTH:	5 Days	
	<i>Course information to include reporting location, uniform/clothing requirements, lodging, etc. can be found at:</i> http://www.hurlburt.af.mil/usafsos	
PREREQUISITE:	Secret Security Clearance is required.	
DESCRIPTION:	Provides an introduction to historical, cultural, religious and political dynamics of the Middle East to include an introduction to Islam. Ethnic Minority Groups of the region, desert culture and US policy.	
OBJECTIVE:	The student will understand the historical and political dynamics of the Middle East and the region's cultural and religious character.	
AUDIENCE:	Military or civilian US Government Personnel currently assigned or programmed for assignment to the region, or whose duties pertain to interacting with personnel from the Middle East.	
NOMINATIONS:	Nomination must be submitted through the use of the Initial Training Request Form, NWD-NAWCAD 12410/28. The completed form, with appropriate signatures, is given to the activity Training Coordinator/Customer Service Team. The Training Coordinator/CST forwards the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS).	
COST:	USAFSOS funds tuition only. Travel and per diem expenses must be funded by the individual's work unit.	

COURSE TITLE:	RUSSIA, CENTRAL EUROPE AND CENTRAL ASIA ORIENTATION	
VENDOR:	United States Air Force Special Operations School (USAFSOS)	
LOCATION:	Hurlburt Field, Florida	
COURSE CODE:	DATES:	NOMINATION DEADLINE:
489027	05-09 February 01	01 December 00
489028	07-11 May 01	02 March 01
489029	17-21 September 01	13 July 01
LENGTH:	5 Days	
	<i>Course information to include reporting location, uniform/clothing requirements, lodging, etc. can be found at:</i> http://www.hurlburt.af.mil/usafsos	
PREREQUISITE:	Secret Security Clearance is required.	
DESCRIPTION:	Course covers history, religion, culture and politics. Discussions focus on such critical issues as weapons of mass destruction, organized crime, the Balkan Conflict, and the future of US Military and SOF in the region. Provides background information and effective strategies for cross-cultural communication to enhance interaction and analytical skills.	
OBJECTIVE:	To provide an introduction to historical, political, cultural and religious character of the region of Russia, Central Europe and Central Asia. Develops a foundation for more effective planning and execution of theater specific military operations.	
AUDIENCE:	Military or civilian US Government Personnel currently assigned or planning to be assigned to the region or whose duties pertain to Russia, Central Europe and Central Asian regions.	
NOMINATIONS:	Nomination must be submitted through the use of the Initial Training Request Form, NWD-NAWCAD 12410/28. The completed form, with appropriate signatures, is given to the activity Training Coordinator/Customer Service Team. The Training Coordinator/CST forwards the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS). <i>Government contractors supporting Foreign Military Sales may attend on a space-available basis.</i>	
COST:	USAFSOS funds tuition only. Travel and per diem expenses must be funded by the individual's work unit.	

